



Delaware County Regional Sewer District Standard Work Rule

Subject	Effective	Supersedes	This Sheet	Total
DCRSD Generators	8-22-14	New	1	1

Purpose: This work rule shall establish procedures for employees and managers to follow in properly maintaining the DCRSD generators and related equipment. All generators must be capable of starting and providing power to maintain operational compliance during emergency power failures at all times.

Work Rule:

- All generators shall be exercised on a weekly basis, automated timers used for exercising events are acceptable;
- All generators shall be exercised under load on a quarterly basis;
- All generators shall receive an annual PM service;
- All automatic transfer switches (ATS) shall receive a biennial PM service;
- If storm related events or general power loss results in a generator run time, the event shall not be used as the weekly inspection, unless an employee completes the generator inspection log;
- All Generator Inspection Logs shall be maintained and filed by the DCRSD Manager;
- Exercising events shall last a minimum of 15 minutes;
- All fuel tanks shall be maintained at 75% capacity;