



**DELAWARE COUNTY BOARD OF COMMISSIONERS**  
AN EQUAL OPPORTUNITY EMPLOYER

<b>Job Title:</b>	Truck Driver	<b>Posting Dates:</b>	
<b>Department/Address:</b>	Delaware County Regional Sewer District (DCRSD) (AFSCME #8)	<b>Position Type:</b>	Full Time
<b>Typical Work Schedule:</b>	7:00am – 3:00pm Mon -Fri	<b>Pay Range:</b>	County Compensation Plan
<b>Contact Information:</b>	740/833-2120	<b>FLSA:</b>	Hourly, non-exempt
<b>How to apply:</b>	<a href="http://www.co.delaware.oh.us/hr/index.asp">http://www.co.delaware.oh.us/hr/index.asp</a>		

**Objectives**

Individual is responsible for transporting wastewater treatment facility sludge to approved sites. Individual reports to Operations Manager.

**Job Standards**

A high school diploma or equivalent combined with a minimum of two years related work experience required.

Must possess a valid Commercial Driver's License class A with all necessary endorsements and have an acceptable driving record. Must meet and maintain qualifications for driving on county business at all times, including insurability.

All required licenses and certifications must be maintained as a continued condition of employment.

**Job Description**

**ESSENTIAL JOB FUNCTIONS:**

- Demonstrates regular and predictable attendance;
- Communicates with manager to determine need, amount and location of sludge to be removed;
- Loads trucks and drives to pre-determined location;
- Applies and/or disposes sludge as directed;
- Maintains trucks by washing, checking fluids, and lubrication;
- Takes sludge and soil samples as needed;
- Performs daily vehicles inspections and retains records of preventative maintenance of all sludge related trucks and equipment;
- Must comply with all CDL laws;
- Inspects trucks regularly for assessment of maintenance and repair needs;
- Overtime as required;
- Knowledge of wastewater treatment chemicals and associated SDS;
- Cleans and maintains assigned work areas;
- Responsible for the cleaning of the truck bay and surrounding areas of the biosolids process.
- Performs any related essential functions as required;
- Other duties as assigned.

**NON-ESSENTIAL JOB FUNCTIONS:**

Performs any related non-essential functions as required.

**I. SKILLS AND KNOWLEDGE:**

**Equipment:**

- Ability to operate including, but not limited to, pressure/vacuum tank trucks, field application high floatation vehicles, dump trailers, pumps, hand tools, motor vehicle, fork lifts and tractor-trailer equipment;
- Ability to perform vehicle inspections on vehicles and follow all safety requirements as established by law;
- Ability to operate pumps and manage hoses.



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**Critical Skills/Expertise:**

- Knowledge of the methods, materials, tools, equipment, and standard practices of truck driving;
- Knowledge of the preventative measures connected with tank truck operation and dump trailer operation and maintenance;
- Ability to perform basic mathematic calculations;
- Ability to perform minor truck maintenance;
- Ability to communicate effectively, both orally and written;
- Ability to understand and carry-out oral and written instructions;
- Ability to distinguish the different locations of each facility in the DCRSD and to follow a proper time management plan to ensure that all assigned work is completed in a timely manner;
- Ability to work effectively with customers who may be upset, distraught, irate, emotionally or mentally or otherwise unable to function within a reasonable range of constructive behaviors;
- Thorough knowledge and adherence to follow safety policies, procedures and practices;
- Thorough knowledge and adherence with all federal, state and county government policies and procedures, laws and regulations.

**II. RESPONSIBILITY**

Individual is given general direction in following established practices and policies. Manager provides technical instruction upon request. Individual independently makes critical decisions on a daily basis. Errors in work may not be detected and can cause inaccuracies in reports, records, or technical data resulting in inaccurate or incomplete information. Errors may cause minor to gross pollution of the receiving stream, resulting in possible human health concerns, ecological damage, and fines.

**III. PHYSICAL EFFORT**

**Physical Requirements:** Individual performs heavy work, which may require the lifting of up to one hundred (100) pounds.

**Physical Activity:** The physical activity of the position is manual dexterity, talking, hearing, reaching, climbing, balancing, stooping, crouching, crawling, standing, pushing, pulling, lifting, grasping, feeling, and walking.

**Visual Activity:** Individual performs work where the seeing job is close to the eyes and at or within arm's reach and also at varying distances.

**IV. WORKING CONDITIONS**

Individual works both inside and outside and is exposed to temperatures below 32 degrees and above 100 degrees for periods of more than one hour. Individual is exposed to noise, vibration, oil, chemicals, and physical hazards. Individual may be exposed to atmospheric conditions such as fumes, odors, dusts, mists, gases, or poor ventilation.

**V. PERSONAL WORK RELATIONSHIPS**

Individual has contact with co-workers, employees in the department, and the general public. Individual may communicate with the public. Individual is responsible for maintaining a positive working relationship with managers, co-workers, subcontractors, and other departmental personnel.

**ACKNOWLEDGMENT FOR RECEIPT OF JOB DESCRIPTION**

I have received a copy of the Job Description and have read and understand its contents. I acknowledge that the above description is a representation of the major duties and responsibilities of this position.

Employee:		Date:	
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**Truck Driver**

PCN#: 1192019202  
 Job Code: 19208  
 Skill Level: 2  
 Wage:  
 FLSA Status: Non-exempt  
 Civil Service Class: Classified  
 Adopted by Resolution: 3/10/14